

*PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD  
MEETING MINUTES  
OCTOBER 19, 2017 @ 10:00 A.M.*

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**PRESENT:** Lynn Anderson, Kam Blight, Brent Budz, Kinelm Brookes,  
Liz Driedger, Irvine Ferris, Larry Gibbs, Terry Simpson

**ABSENT:**

1.0 CALL TO ORDER

2.0 ADOPTION OF AGENDA:  
FERRIS / BLIGHT  
BE IT RESOLVED THAT the Board adopts the agenda.  
CARRIED

3.0 DELEGATIONS/PETITIONS:  
None

4.0 APPROVAL OF MINUTES:  
BUDZ / GIBBS  
BE IT RESOLVED THAT the Board approves the minutes of  
September 21, 2017.  
CARRIED

5.0 BUSINESS ARISING:  
5.1 HUMAN RESOURCES:  
None

6.0 NEW BUSINESS:

6.1 REPORTS:  
A) FINANCIAL  
Board reviewed the third quarter report. Changes will be  
incorporated for the next quarter.

BUDZ / BLIGHT  
BE IT RESOLVED THAT the Board approves the \$7,881.27 cost to  
upgrade the Portage Planning Districts phone system.  
CARRIED

FERRIS / SIMPSON  
BE IT RESOLVED THAT the Board approves the 2018 Schedule A  
Permits Fees changes as presented. CARRIED

B) STATISTICS  
Board reviewed the monthly Building statistics for September.

C) UPDATES  
Board reviewed the monthly updates.

BLIGHT / FERRIS

BE IT RESOLVED THAT the Board recommends APPROVAL of SC 15-17 Subdivision Application No. 4550-17-7673 made by CHB Developments Inc. for a consolidation on Lots 653/654 Plan 66, in the City of Portage la Prairie. CARRIED

BLIGHT / GIBBS

BE IT RESOLVED THAT the Board recommends APPROVAL of SR 16-17 Subdivision Application No. 4163-17-7675 made by James & Ruth Thornton for a consolidation on Lot 1, Plan 45384 in the Rural Municipality of Portage la Prairie. CARRIED

## 6.2 BY-LAWS:

### **Development Plan Amendment PD 33-17 Planning District By-Law 01-2017**

City of Portage la Prairie has applied to amend the Portage la Prairie Planning District Development Plan to re-designate lots as shown on the attached By-Law. The amendment will change the designation of Portion of Block B Plan 35396, Parish of Portage la Prairie, from 'UH' Urban Hold to 'R' Residential.

After second reading of the Development Plan By-law Amendment, the Board must submit the By-law to the Minister for approval as per clause 47(1) of the Planning Act.

The application has been circulated to the Province with no concerns being expressed at time of writing. The Community and Regional Planning office recommends approval.

The application has also been advertised in the Herald Leader Press for two consecutive weeks as well as public notices have been sent to all owners of property within a 100 metre radius of the proposed development as per Clause 168 of the Planning Act.

**First Reading** of this By-Law was given on **June 15, 2017** to commence the process as defined in the Planning Act in considering this application.

Hearing was held on **August 17, 2017** with no objections, and Board gave 2<sup>nd</sup> reading. The By-law was forwarded to the minister for approval.

Minister approved this By-law on **September 26, 2017**.

No one appeared.

BUDZ / FERRIS

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District approve the application to re-designate the land legally described as Portion of Block B Plan 35396, Parish of Portage la Prairie and THAT By-Law No. 01-2017 be read a third time, finally passed, signed and sealed. CARRIED

OTHER BUSINESS:

None

7.0 NEXT BOARD MEETING DATE:  
Next meeting date is November 16, 2017 at 10:00 a.m.

8.0 ADJOURNMENT:  
Meeting adjourned at 11:00 A.M.

Minutes recorded by: Lynn Anderson