

Portage la Prairie Planning District Board
November 18, 2021 @ 10:00 a.m.
MINUTES

Present: Kevin Blight, Ryan Espey, Ryan Kontzie, Irvine Ferris, Brent Budz
Kinelm Brookes, Randy Fraser, Lynn Anderson

Regrets: Arnold Verwey

I. Call to order

II. Adoption of Agenda

FERRIS/BLIGHT

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

III. Delegations/Petitions

- None

IV. Approval of Minutes

BUDZ/KONTZIE

BE IT RESOLVED THAT the Board approves the minutes of October 21, 2021 meeting.

CARRIED

V. New Business:

▪ **Human Resources**

- BUDZ/BLIGHT

BE IT RESOLVED THAT the Board elects to have the existing 2021 Chairperson and Vice-Chairperson remain in place for 2022 year.

CARRIED

- Board has requested that staff come back December 9th with a consumer price index recommendation for 2021 and 2022.
- All Staff evaluations will be completed by the end of December.
- Building Inspector will be hired for January 3, 2022.
- Administrative Assistant has been hired and started November 8, 2021.

▪ **Statistics**

- Board reviewed the monthly statistics for October, 2021.

▪ **Updates**

- Board reviewed the monthly planning updates.

- **Subdivisions**

BUDZ/FERRIS

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 16-21 Subdivision Applicant No. 4163-21-8092 made by City of Portage la Prairie for Consolidation on Part of River Lot 22 Parish of Portage la Prairie in the Rural Municipality of Portage la Prairie with condition that a variation for site width and site area be applied for. CARRIED

BLIGHT/KONTZIE

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 17-21 Subdivision Applicant No. 4163-21-8097 made by Gerard Verwey for One (1) Lot Agricultural on Part of SE ¼ of 15-10-7 WPM in the Rural Municipality of Portage la Prairie with conditional that variance be applied for on both proposed parcels. CARRIED

BLIGHT/KONTZIE

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 18-21 Subdivision Applicant No. 4163-21-8098 made by Verwey Potatoes Ltd. for One (1) Lot Agricultural on Part of NE ¼ of 12-11-7WPM in the Rural Municipality of Portage la Prairie with the condition that a variance be applied for on proposed lot. CARRIED

VI. By-Laws

VII. Other Business

- Website Preview for the Board
- Zoning By-Law for the RM has had 3rd and final read. The City Zoning By-Law will go forward on December 13th at council for 2nd and possibly 3rd read.
- Building By-laws have been presented to the RM of Portage with minor changes and the City of Portage la Prairie Building By-laws will be presented to Management on December 7th.

VIII. Next Meeting:

December 9, 2021 @ 10:00 am

IX. Adjournment:

Meeting adjourned at 10:30 am

Minutes recorded by: Lynn Anderson
