

**Portage la Prairie Planning District Board**  
**November 17, 2022 @ 10:00 a.m.**  
**MINUTES**

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Present: Ryan Espey, Kevin Blight, Arnold Verwey, Joe Masi, Adam Carpenter  
Randy Fraser, Lynn Anderson

Regrets: Terrie Porter

**I. Call to order**

**II. In camera**

VERWEY / BLIGHT

BE I RESOLVED THAT the Board hereby authorized to move in-camera to discuss the legal issues related to Portage la Prairie Planning District Procedural By-law Subsection 6.6. CARRIED

MASI / BLIGHT

BE IT RESOLVED THAT the in-camera committee meeting be hereby closed and the board resume the regular meeting of the board. CARRIED

**III. Adoption of Agenda**

BLIGHT / VERWEY

BE IT RESOLVED THAT the Board adopts the agenda as amended. CARRIED

**IV. Delegations/Petitions**

- None

**V. Approval of Minutes**

BLIGHT / VERWEY

BE IT RESOLVED THAT the Board approves the minutes of September 15, 2022 meeting. CARRIED

**VI. New Business:**

▪ **Human Resources**

VERWEY / MASI

BE IT RESOLVED THAT the Board elects to have the existing 2022 Chairperson Ryan Espey and the existing 2022 Vice-Chairperson Kevin Blight to remain in place for 2023 year. CARRIED

▪ BLIGHT / CARPENTER

BE IT RESOLVED THAT the Board elects to have Ryan Espey and Joe Masi on the Human Resource Committee. CARRIED

- BLIGHT / VERWEY  
BE IT RESOLVED THAT the Board recommends a 2% consumer price index increase for 2023. CARRIED
- Staff evaluations will be completed by the end of December 2022.
  
- **Financials**
- Board reviewed the third quarterly report.
- Board reviewed the Permit Fees (Schedule A)  
BLIGHT/MASI
- BE IT RESOLVED THAT the Board approved BDO as Planning Districts' auditor for the 2022 year end. CARRIED
- Reserve Funds – Vehicle & General Reserve – tabled for December meeting.
  
- **Statistics**
- Board reviewed the monthly building statistics for September, 2022.
- Board reviewed the monthly building statistics for October, 2022
  
- **Updates**
- Board reviewed the monthly planning updates.
  
- Subdivisions  
VERWEY / BLIGHT  
BE IT RESOLVED THAT the Board recommend APPROVAL of SC 17-22 Subdivision Applicant No. 4550-22-8204 made by Paramount Investment Corporation for Consolidation on Lot 4 Block 1 SS Plan 1997 PLTO in RL 64 Parish of Portage la Prairie in the City of Portage la Prairie. CARRIED

## VII. By Laws

### **Development Plan PD 39-44**

#### **Planning District By-Law 1-2022**

Portage la Prairie Planning District has applied to amend the Portage la Prairie Planning District Development Plan to include the Peony Farm into Part 10 Neighbourhood for a Minor Development Plan Amendment.

The first reading of this By-Law 1-2022 was given on November 17, 2022 to commence the process as defined in the Planning Act in considering this application.

MASI / BLIGHT

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District give By-Law No. 1-2022 First reading and the Minor Development Plan be sent to the Minister.

CARRIED

**VIII. Other Business**

- MBOA Conference was held in Winnipeg October 25 – 27
- 2023 Board Meeting Dates were given to the Directors
- VERWEY/BLIGHT  
Lands Branch Application – Easement No. 74803 – Manitoba Hydro, no concerns  
from the Planning District. CARRIED

**IX. Next Meeting:**

December 8, 2022 @ 10:00 am

**X. Adjournment:**

Meeting adjourned at 11:06 am

Minutes recorded by: S. Lynn Anderson