

Portage la Prairie Planning District Board
January 16, 2020 @ 10:00 a.m.
MINUTES

Present: Terry Simpson, Irvine Ferris, Kevin Blight, Brent Budz,
Arnold Verwey, Kinelm Brookes, Lynn Anderson
Regrets: Ryan Espey

I. Call to order

II. Adoption of Agenda

SIMPSON / FERRIS

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

III. Delegations/Petitions

None

IV. Approval of Minutes

BUDZ / VERWEY

BE IT RESOLVED THAT the Board approves the minutes of December 12, 2019.

CARRIED

V. Business Arising

VI. New Business:

▪ **Human Resources**

- Evaluations are complete for 2019.

▪ **Financials**

- Board reviewed and approved the fourth quarter report.

BUDZ / VERWEY

- Board reviewed and approved the Quote #5403 from EASIFile to order 3 filing cabinets and not to exceed the total of \$11,000.00.

CARRIED

- **Statistics**
 - Board reviewed the monthly statistics for December, 2019.
- **Updates**
 - Board reviewed the monthly planning updates.
 - Subdivisions

VII. By-Laws

VIII. Other Business:

- BUDZ / FERRIS
BE IT RESOLVED THAT the Board approves the expense of a replacement server not to exceed the total amount of \$10,000.00. carried.
- BUDZ / VERWEY
BE IT RESOLVED THAT the Board approves the additional expense of \$1,500.00 to Catapult Consulting for the Zoning By-Laws.

IX. Next Meeting:

February 20, 2020 @ 10:00 am

X. Adjournment:

Meeting adjourned at 10:47 am

Minutes recorded by: S. Lynn Anderson
