

Portage la Prairie Planning District Board
February 18, 2021 @ 10:00 a.m.
Via Zoom Meeting
MINUTES

Present: Irvine Ferris, Arnold Verwey, Ryan Espey, Brent Budz
Kevin Blight, Terry Simpson, Kinelm Brookes, Lynn Anderson

I. Call to order

II. Adoption of Agenda

BUDZ / FERRIS

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

III. Delegations/Petitions

IV. Approval of Minutes

BUDZ / BLIGHT

BE IT RESOLVED THAT the Board approves the minutes of December 10, 2020.

CARRIED

V. Business Arising

VI. New Business:

▪ **Human Resources**

- Gave the Board an update on the Administrative Assistant position. Will be hiring in July or August.

▪ **Financial**

- BDO is working on Planning Districts audit and may be ready for review on our March 18th board meeting.

▪ **Statistics**

- Board reviewed the monthly statistics for January, 2021.

▪ **Updates**

- Board reviewed the monthly planning updates.

VII. By-Laws

- City and RM Zoning By-laws are almost completed and ready for presentation to the respective councils. The City and RM Building By-laws are in review with the RM Building By-law almost completed.

VIII. Other Business

- Authorities Having Jurisdiction to permit and inspect Part 3 buildings, have now been given the authority to permit and inspect Part 3 Farm buildings (farm buildings over 600 sqm). Fee schedule will be updated to include a fee for Part 3 Farm buildings that is the consistent with our existing fees.
- Kinelm spoke with Greg Tremblay and has agreed to speak to Council, Administration and Staff of the Planning District. An email was sent out to respective councils asking if there were any questions/comments that the council would like included.
- BP 6 & 7 discussion took place regarding the placement of the hydro towers.
- Cell phone policy was presented to the Board of Directors and it was decided that staff needs to use their cell phones at whatever the cost may be. Misuse needs to be addressed.

IX. Next Meeting:

March 18, 2021 @ 10:00 am

X. Adjournment:

Meeting adjourned at 10:45 am

Minutes recorded by: S. Lynn Anderson
