

Portage la Prairie Planning District Board
April 18, 2024, 2024 @ 10:00 a.m
MINUTES

Present: Terrie Porter, Kevin Blight, Arnold Verwey, Joe Masi, Adam Carpenter, Grant Gessell, Dana Grant

Regrets: Ryan Espey, Randy Fraser

I. Adoption of Agenda

VERWEY/PORTER

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

II. Delegations/Petitions

- None

III. Approval of Minutes

MASI/BLIGHT

BE IT RESOLVED THAT the Board approves the March 21st, 2024 meeting minutes.

CARRIED

IV. Business Arising

BLIGHT/MASI

- a) BE IT RESOLVED THAT the Board approves the Respectful Workplace Policy

CARRIED

PORTER/VERWEY

- b) BE IT RESOLVED THAT the Board approves the Protective Footwear Increase to 225.00 flat fee per year.

CARRIED

VERWEY/PORTER

- c) BE IT RESOLVED THAT the Board approves the Clothing flat fee of 150.00 per year.

CARRIED

- d) MASI/PORTER

BE IT RESOLVED THAT the Board approves the changes to the Vacation Leave Earnings:

2 weeks vacation start after a successful completion of probation period. After one year of service vacation moved to 3 weeks.

4-6 years= 4 weeks

7-14 Years = 5 weeks

15-20 years = 6 weeks

Vacation leave earnings can change at the discretion of the general manger based on years of service and successful performance evaluations.

CARRIED

e) PORTER/BLIGHT

BE IT RESOLVED THAT the Board approves the increase to the Work Related Expenses- Meals: \$20 Breakfast, \$25 Lunch, \$30 Supper, \$10 Misc.

V. New Business:

a) Statistics

- Board reviewed Monthly Building Statistics for March Information

b) Updates

- Board Reviewed Monthly Planning updates Information
- Permits/Combined Information

VI. By-Laws

None

VII. Other Business

VIII. Trista from BDO Presented the Year End for 2023 Via Teams Information

IX. Board Reviewed First Quarter Report Information

MASI/PORTER

X. BE IT RESOLVED THAT BOARD approves 1 Bursary of 500.00 for a Carpentry Scholarship at PCI Grad.

CARRIED

XI. Next Meeting:

May 16, 2024 @ 10:00 am

XII. Adjournment:

Meeting adjourned at 10:47 am.

Minutes recorded by: Dana Grant