

Portage la Prairie Planning District Board
December 14, 2023 @ 10:00 a.m General Meeting
And Public Hearing
MINUTES

Present: Joe Masi, Kevin Blight, Grant Gessell, Adam Carpenter, Arnold Verwey, Ryan Espey, Dana Grant

Regrets: Terrie Porter, Randy Fraser

I. Call to order

II. Adoption of Amended Agenda

BLIGHT/MASI

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

III. Delegations/Petitions

- None

IV. Approval of Minutes

BLIGHT/VERWEY

BE IT RESOLVED THAT the Board approves the November 16, 2023 meeting minutes.

CARRIED

V. Business Arising

None

VI. New Business:

a) Statistics

- Board reviewed Monthly Building Statistics for November Information

b) Updates

- Board Reviewed Monthly Planning updates Information

VII. By-Laws

Development Plan PD 59-23 Planning District By-law 2-2023

CARPENTER/BLIGHT

BE IT RESOLVED THAT the Board move into Hearing for Development Plan Amendment

PD 59-23 By-Law 2-2023 @ 10:00 am.

6408673 Manitoba Inc. has applied to amend the Portage la Prairie Planning District Development Plan to redesignate lot as shown on the attached By-Law. The amendment will change the designation of 15 13th Street SW / Lot 181 Plan 15, Parish of Portage la Prairie, from 'Neighbourhood Policy Area' to 'Downtown Corridor Policy Area'.

Due to Saskatchewan Avenue's new design, parking stalls at the front of the applicant's restaurant have been reduced, and they would like to turn the property into a surface parking lot.

The application has been circulated to the Province with no objections being expressed by the Municipal & Northern Relations Community Planning.

The application has also been advertised in the Herald Leader Press for two consecutive weeks as well as public notices have been sent to all owners of property within a 100-meter radius of the proposed development as per Clause 168 of the Planning Act.

First Reading of this By-Law was given on October 19, 2023 to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed redesignation scheme.

The Proponent, Rob McMillin attended the meeting and answered questions.

Brenda R was in attendance for the meeting.

MASI/VERWEY

BE IT RESOLVED that the public hearing for Development Plan Amendment PD 59-23 By-law 2-2023 now be closed.

CARRIED

CARPENTER/MASI

THAT the Board of the Portage la Prairie Planning District approve the application to redesignate the land legally described as: 15 13th Street SW / Lot 181 Plan 15, Parish of Portage la Prairie from 'Neighbourhood Policy Area' to 'Downtown Corridor Policy Area' THAT By-Law No. 2-2023 be read a second time.

CARRIED

VIII. Other Business:

BLIGHT/CARPENTER

- IX. BE IT RESOLVED THAT the Board reviewed and approved the Budget for 2024 CARRIED

MASI/CARPENTER

- X. BE IT RESOLVED THAT the Board approved COLA for Staff for 2024 @ 3.5%, 2025 @ 3% & 2026 @ 2.5%. CARRIED

- XI. Board reviewed Cobbe's Quote for the roof top unit and was decided that other quotes be obtained. INFORMATION

CARPENTER /BLIGHT

- XII. BE IT RESOLVED THAT the Board approve Board meeting dates for 2024.

CARRIED

XIII. MASI/VERWEY

BE IT RESOLVED THAT the Board approve half day closures December 22 & 29th for the holidays.

CARRIED

XIV. BLIGHT/CARPENTER

BE IT RESOLVED THAT the Board approve disbursement of 150,000 per year for a period of 4 years beginning in 2024 and that these payments be distributed on a 50/50 basis to both the RM and City of Portage la Prairie by February 1st of each calendar year and that these funds be drawn from the Unrestricted Reserve Fund annually. CARRIED

XV. Next Meeting:

January 18, 2024 @ 10:00 am.

XVI. Adjournment:

Meeting adjourned at 10:45 am.

Minutes recorded by: Dana Grant